

Wendi Hess
Communications Center

Travis Solem
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Vacant
Sheriff's Office

Rhonda Braudis
Member-At-Large

Vacant
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Todd E. Taylor

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
March 9, 2023 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

***** VIRTUAL MEETING ONLY *****

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: [231-010-213](tel:+13127573121)

Agenda Item # 19 Public Comments

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via GoTo Meeting only. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Sixteen voting board members were present via GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: None

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Michele Bischof, Rhonda Braudis, Daniel Brown, Blake DeRouchey, Bridget Edson, Dan Fank, Cindy Heick, Wendi Hess, Heath Hove, David Ness, Daniel Schaffer, Travis Solem, Jessica Turba, Patrick Updike, Curtis Woten

Non-Voting in Attendance via GoTo Meeting link: Administrative Assistant Hollie Davidson, SWIC Haley Nichols

Absent: Michael Strauser

Guests: Nic Briseno, Marie Carlson, Josh Duden, Luke Erpelding, Chad Gappa, Aubyn Giampolo, Doug Hawn, Brian Krumm, Chris Maiers, Doug McCasland, Mark McCulloch, Richard Pierce, Tyler Richard, Scott Richardson, Chad Roberts, Don Schnitker, Erin Speck, Curtis "Wally" Walser, Joe Willoughby

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: Mindy Benson motioned to approve today's agenda. Curtis Woten seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dan Fank motioned to approve the February 2023 ISICSB Meeting Minutes. Travis Solem seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reports the following:

- Upcoming training opportunities:
 - Registration link for the April 19-20th Audio Gateway Training to be held at DPS Headquarters is live – maximum of 10 seats available, and only one seat remains open
 - Registration link for the May 22-25th COML course to be held at Cedar Rapids Fire Station is now live – seats still available
 - COMT course June 19-23rd to be held in Spencer
 - INTD course October 3-6th to be held in Pottawattamie County

SWIC Nichols reports she has submitted a Homeland Security grant program application to receive an additional 25 cache radios used as stand-by radios that can be deployed to support regional incidents. DPS currently houses 25 stand-by radios, and if approved for the grant, the additional 25 radios will lessen the need for DPS to have to borrow radios from the National Guard during future incidents and events. The radios are all available to ISICS users if needed for training events as well.

Coverage testing in Davis County went well. More coverage testing in southern counties are planned in the next few months.

SWIC Nichols, Deputy SWIC Walser, and Comms Manager Luke Erpelding provided ISICS training to the Guthrie County Board of Supervisors. DPS staff also provided ISICS training to the Iowa National Guard.

SWIC Nichols reports that the ISICSB Committees have been working on the Tactical Interoperable Communications Plan (TICP). Final edits have been submitted to the contractor. The Committees will also be reviewing the Iowa FOG.

An Iowa/Illinois Interstate Interoperability meeting is planned for April 6th. The states will continue to work on standards for interstate interoperability between the two states.

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey reports the following:

- Senate File 181 recently passed and allows local 911 Boards to have an extension to April 30, 2023 for certifying budgets (extension only good for this year only)
- PSAP Leadership Training scheduled for April 19th
- Approximately 30 attendees at recent cyber awareness webinar for PSAPs
- Working with bordering states to enable cross-boarder 911 call transfers
 - Minnesota completed
 - Nebraska and South Dakota expected to be completed in the next 30 days
 - Illinois expected to be completed in the next 60 days

- Missouri and Wisconsin to be completed in the future

User Group Committee (UGC): Chair Bischof reports two new user applications are up for approval in New Business.

Finance Report: Finance Committee Chair Daniel Brown reports the monthly net expenditures for February 2022 for the Interoperable and Broadband Communications Fund were \$14,636.08. The remaining amount available is \$190,572.79.

Governance Committee: SWIC Nichols reports the Committee met and discussed the SCIP review and objectives for the Committee. The Committee plans to begin reviewing existing standards to see if any revisions need to be made to them.

Operations Committee: Operations Chair Bischof reports the Committee met and reviewed the TICP. During next month's meeting, the Operations Committee will review the Iowa FOG.

The Committee has received an initial report regarding the O-RAP effort which addresses the needs for ambulance to hospital communications and how these can be improved. The needs assessment will continue and updates will be given to the Board as the assessment progresses.

Outreach Committee: SWIC Nichols reports the Committee met and discussed the mission, goals, and objectives of the Committee as stated in the Iowa SCIP. The goals include communications with legislators, and the Committee plans to proceed in that direction moving forward.

Training/Exercise Committee: Training Chair Nichols reports the Committee met and discussed the possible need for a training review for dispatchers in using StatusBoard. The Committee will work on reviewing the current training and make any necessary updates. There was also a suggestion to include interop exercises into the StatusBoard training.

Technology Committee: Technology Chair Updike reports the Committee met twice and reviewed the TICP. The Committee will review the Iowa FOG at the next meeting.

The Committee discussed the ICS 217-B, which addresses the trunk system resources, including all regional, state, and sub-regional talkgroups. The group is getting the information together and will send it to the Operations Committee for review.

Chair Updike reports the Technology Committee continues to work on the discipline-specific encryption. The information gathered regarding the off-system methods have been sent to the Operations Committee for review. The hope is to review of the on-system methods within the next 3-4 months.

During future Technology meetings, the Committee plans to review ISICS user eligibility and system capacity issues.

FirstNet Broadband Subcommittee: FirstNet Committee Chair Bischof reports the Committee has not met yet this month. Andy Sackreiter who is the network engineer for Iowa will be attending the meeting and give an update regarding the buildout and future plans as they relate to Iowa.

Other Reports:

Information Sharing Board Members:

Dan Schnitker with the Governor's School Safety Bureau (GSSB) reports the following:

- GSSB will oversee a threat tool that will be made available to parents, teachers, students, etc. to report school safety and threat concerns to local law enforcement (weapons in schools, threats, violence, self-harm, etc.)
- Webinar will be recorded and sent out to all stakeholders
- Program will be rolled out to schools on March 21, 2023
- Reports can be made via website (safeandsoundiowa.gov), mobile application, or phone tip line
- Tip line will be monitored 24-hours a day by DPS dispatchers and tips will be forwarded to appropriate local law enforcement
- Approximately 600 schools have signed up for the program

Chair Bischof asked for feedback regarding combining the Outreach and Training Committees. SWIC Nichols, Dave Ness, and Deputy SWIC Walser all stated that this would be beneficial and more efficient since there is overlap between the two committees. Dan Fank motioned to approve combining the Outreach and Training Committees to form one committee. Curtis Woten seconded the motion. All in favor. Motion passes.

Chair Bischof reports that in working with the Attorney General, a letter has been sent regarding MidAmerican's desire to join ISICS. No reply has been received as of date. The Board will receive updates as to the progress.

ISICS System Administrator Report: ISICS Assistant System Administrator Scott Richardson reports the following:

- Motorola performed a core security patch update with minimal down time – this will continue to be performed on a quarterly basis
- Annual RF maintenance on ISICS sites continues
- The Waterloo site recently received damage due to a lightning strike, however the site is still operational
- CISA cyber assessment is almost complete and a report is expected within the next couple of weeks

Scott Richardson reports the following numbers for February 2023:

- Radios = 32,160 (up 46 from January 2023)
- Talkgroups = 2,916 (up 44 from January 2023)
- Push-to-Talks = 2,371,108 (up 188,950 from January 2023)

FirstNet Authority Update: FirstNet Authority (FNA) Representative Jon Olson reports the following:

- Outreach event in Carroll County tentatively scheduled for March 13, 2023
 - Contact Jon Olson at jon.olson@firstnet.gov if interested in holding an outreach event in your area
 - RAGBRAI planning is in progress
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FirstNet AT&T Update: AT&T/FirstNet Representative Tyler Richard reports the following:

- RAGBRAI planning is in progress
 - A few AT&T/FirstNet representatives will be attending the March 2023 FirstNet Committee meeting in person
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CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Link Layer Authentication (LLA) and Link Layer Encryption (LLE)
- Ensuring Next Generation 911 Interoperability
- Cybersecurity Services for 9-1-1 Centers
- CISA.gov
- SAFECOM Nationwide Survey
- CISA's Strategic Goals
- Regional News of Note
- Leadership Visits to Iowa

The PowerPoint presentation can be located at

https://dps.iowa.gov/sites/default/files/commissioners-office/March_2023_CISA_Update.pdf

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Information Sharing Framework Update: No report

Old Business: None

New Business:

New User Approvals: Dave Ness motioned to approve the following users: Hancock County (update) – Level 4 and Iowa Department of Corrections – North Central Correctional Facility – Level 2. Mindy Benson seconded the motion. All in favor (Patrick Updike abstains). Motion passes.

Public Comment: None

Motion to Adjourn: Chair Bischof adjourned the meeting at 11:30 a.m.

YouTube link for the March 9, 2023, ISICSB Meeting: https://youtu.be/Fy_N-vB4NA4

DRAFT